

Transaction & Screening officer

Our client:

A top international private bank based in Geneva.

Role & Responsibilities:

- Investigating system generated name and transaction screening potential matches
- Assisting the bank in managing Financial Crime risk through the review and investigation of alerts resulting from the transaction and screening activities
- Undertaking investigative review using client's KYC file, documentations and the Bank's systems to obtain the necessary requirements to adequately conclude the review
- Contacting Relationship Managers, as required, for additional information / documentation and corroborate received information provided by the Relationship Managers
- Ensuring alerts are closed and documented as per Policy requirements and timelines, including the closure explanation
- Identifying and raise escalations relating to potential PEP (Politically Exposed Person), sanctions or adverse information hits as per procedure
- Undertaking prompt review and closure of eligible alerts assessed as not posing any FCC risk to the bank as per procedure

Profile:

- 2 to 5 years experience in the compliance activities within transaction screening activities in Switzerland.
- French & English fluent
- User Avaloq will be a plus

Contract type: Temporary

Rate of activity: 100%

Starting date: As soon as possible

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : Mouhssine Moudrik
Ref : MM1122286821