

Database & Excel expert (compliance team)

Our client a top international private bank,

Role & Responsibilities:

- Develop and maintain MS Excel / Access tools/databases and templates to enable efficient and accurate Financial Crime analysis and cross data checks. Work closely with the Head of FCC Operations and Senior Transaction Monitoring Officers in developing such tools.
- Assist in the review and investigation of systematic Anti-Money-Laundering (AML) alerts generated from the AML transaction monitoring system to determine if transactions occurring are valid Anti-Money Laundering risks.
- Assist the Head of Financial Crime Compliance Operations on special projects
- Assist the FCC Operations department to develop tools/databases in order to simplify the investigative analysis.

Profile:

- At least 5 years practical experience in developing tools/databases for Risk Functions such Compliance, Banking, Audit related fields.
- Degree level - Preferably in Law, Banking or Business Administration
- Understanding of Private Banking activity, including comprehension of Securities, Trust Structures, Corporate Structures
- Expert in Microsoft software, primarily Excel and Access - in depth knowledge of data cleansing by way of Excel Macros and Access databases
- Fluent in English (both written and spoken) is a prerequisite, German/French and every additional language is a plus

Required skills:

- Analytical, well-informed and creative approach to problem-solving ability to work independently and to the highest level of accuracy and accountability.
- Able to work independently as well as in a team - Ability to work under stress and take responsibilities

Contract type: Temporary

Rate of activity: 100%

Starting date: Immediately

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : Mouhssine Moudrik
Ref : MM1803075880