

Cash Processing Officer

Our client:

A top international bank based in Geneva

Role & Responsibilities:

- Guaranty the good execution of Transfers Incoming and Transfers Outgoing in full compliance with guidelines and department commitments.
- Delivers day-to-day workload on time and to the standard requested by manager. Meets commitments made to colleagues. Understands and ensures completeness of daily tasks and controls.
- Ensure the good execution of Transfers Incoming and Transfers Outgoing

Profile:

- Commercial degree, CFC Banking or equivalent. Ideally 2 years' experience.
- Knowledge of the banking industry.
- Knowledge of English and French are requested. any other language would be a plus.
- Computer skills : MS Office, Avaloq

Required skills:

- Analytical skills and well organized.
- Good communication skills, team player and client oriented.
- Polyvalent and fast-learner : ability to quickly adapt to multiple tasks and evolving working situations

Contract type: Temporary

Rate of activity: 100 %

Starting date: ASAP

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : José Dominguez
Ref : JD1253016864