

HR Business Support

Our client:

A top tier private bank based in Geneva

Role & Responsibilities:

- Provide HR reporting and analytics expertise
- Proposing and supporting the implementation of suitable solutions
- Prepare presentations for the HR team and business leaders
- Support demand and capacity planning
- Provide analytics support for performance management progress across Switzerland
- Support successful implementation of key HR initiatives and continuous improvement
- Participate to the control and monitoring of HR processes
- Ability to work under pressure

Profile:

- Understanding of HR operations and/or shared service
- Strong networking skills
- Advanced planning and organising capabilities in managing multiple priorities
- Expert EXCEL

Required skills:

- Open-minded, committes, hard worker and good analytical skills
- Strong attention to detail
- Ability to work under pressure

Contract type: Temporary contract

Rate of activity: 100 %

Starting date: Immediately

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : Mouhssine Moudrik

Ref : VE1257189858