

## Summer Internship - 8 weeks

### Notre mandant :

A private bank based in Geneva

### Descriptif de poste :

#### Impact on the Business

- To support specific projects over the summer period
- The tasks in question are all necessary deliverables for the business

#### Customers / Stakeholders

- Stakeholders will vary, but will include, depending on task:  
IT; Operations; Front Office; Finance; Risk and Compliance

#### Leadership & Teamwork

- The intern will be supervised by the hiring manager and given clear direction on tasks to be performed.
- There will be no leadership requirements  
Interns will be integrated, as required and appropriate, in respective teams

#### Major Challenges

- The projects and tasks have been designed to be appropriate to the level of knowledge and skills of a University/postgraduate student
- While some knowledge of financial services and banking is desired and expected, the major challenge the interns will face will be to ensure that they get up to speed quickly with the requirements of their projects and can interact in the appropriate manner with stakeholders in order to ensure they can deliver what is expected of them

### Profil recherché :

- Be enrolled in postgraduate university course, preferably Business Administration, Finance, Law, Banking Studies
- Capacity to work independently with some supervision
- Excellent analytical skills
- Basic understanding of legal, accounting and financial concepts and language
- Some Audit, Risk or Project management knowledge
- Good Microsoft Office skills , especially Excel and Powerpoint
- Good communication skills, written and verbal
- Fluency in French and English;

**Type de contrat :** Temporary contract

**Taux d'activité :** 100 %

**Date d'entrée :** Immediately

**Discretion absolue garantie dans nos démarches**

Consultant responsable du mandat :  
Ref : DM473710477